



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING



JENNIFER M. GRANHOLM
GOVERNOR

THOMAS D. WATKINS, JR.
SUPERINTENDENT OF
PUBLIC INSTRUCTION

June 30, 2003

Mrs. Gwendolyn A. Gage
Management and Program Analyst
Monitoring and State Improvement Planning Division
Office of Special Education Programs
U.S. Department of Education
Mary E. Switzer Building
330 C Street, SW, Room 3617
Washington, DC 20202-2640

Dear Mrs. Gage:

On behalf of the State Interagency Coordinating Council, I am pleased to forward to you a copy of the *Early On*® Michigan Performance Report for FY 2001-2002 under Part C of the Individuals with Disabilities Education Act (IDEA).

Early On Michigan is an interagency system of services for infants and toddlers with disabilities and their families. As the lead agency we are proud of our work to improve results for young children and to support families in their efforts toward helping children be ready to learn. This report documents both current successes and new challenges in Michigan. Your continued support of our work is appreciated.

If you would like additional information please contact me at the Office of Special Education and Early Intervention Services, (517) 373-9433, or Vanessa Winborne, Acting Part C Coordinator at (517) 335-4865.

Sincerely,

Jacquelyn J. Thompson, Ph.D., Director
Office of Special Education and
Early Intervention Services

Enclosures

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**INTERAGENCY COORDINATING COUNCIL
CERTIFICATION OF ANNUAL REPORT**

On behalf of the Interagency Coordinating Council (ICC) of Michigan, I certify that the ICC X agrees/___ disagrees (*) with the information in the State's Annual Performance Report for Federal Fiscal Year 2001. The ICC understands that Section 80.40, of the Education Department General Administrative Regulations, requires that the lead agency prepare an Annual Performance Report containing information about the activities and accomplishments of the grant period, as well as how funds were spent. The ICC has reviewed the Report for completeness of its contents and accuracy.

We submit this Report in fulfillment of our obligation under Section 641(e) of the Individuals with Disabilities Education Act to submit an annual report to the Secretary and to the Governor on the status of the State's early intervention program for infants and toddlers with disabilities and their families.

Signature of ICC Chairperson

June 25, 2003
Date

(*) The Council may submit additional comments related to the lead agency's Annual Performance Report and append comments to the Report.

Appendix

Michigan

State

June, 2001 through September 30, 2002
Reporting Period

Table 1
Status of Program Performance

Cluster Area: *General Supervision*

Objective: Effective implementation of the IDEA Part C is ensured through the Lead Agency's (LA) development and utilization of mechanisms and activities in a coordinated system that results in all eligible infants and toddlers and their families having available early intervention services (EIS) in the natural environment (NE) appropriate for the child.

Component/Desired Result GS.1: Are EIS for infants and toddlers with disabilities ensured through the State's systems for compliance that is based on the analysis and utilization of data collected from all sources?

I. *Baseline Data/Current Reality:*

- Past monitoring efforts averaged 6 site visits per year. The previous monitoring system primarily used data gathered from reviewed Part C files only. State self-assessment phase of the Continuous Improvement Monitoring Process indicated the need to increase the number of sites reviewed per year. The development of a state Continuous Improvement Monitoring Process and to enhance the state's capacity were recommended to improve the state monitoring system. A new model would expand the sources of data to analyze the implementation of local early intervention systems.

II. *Activities to Achieve Results:*

- Activities to develop a new model and build capacity include:
 - Define components of a Michigan CIMP
 - Outline elements of the components
 - Develop a document that includes procedures and processes
 - Facilitate a review by stakeholders
 - Finalize document
 - and hire contractors to review Part C files for compliance.

III. *Evidence of Change/Benchmarks:*

- The revised *Early On* System Review (Part C monitoring system) should include:
 - Desk Data Review Process,
 - Focused Groups of Families and Service Coordinators/Providers
 - Part C Records Review

- New record review standards
- Data Collection Project data and the
- Hiring of Contract Record Reviewers

IV. *Timelines and Resources:*

- State ICC, Interagency Team comprised of staff from Michigan Departments of Education and Department of Community Health, and the Family Independence Agency (Social Services), winter 2003.

V. *Explanation and Analysis of Progress (or Slippage):*

- The new documents and process for record review is under development.

IV. *Proposed Future Activities to Achieve Results:*

- *Early On* System Review (Part C monitoring system) revisions completed
- A Local Self-assessment tool used by local early intervention systems completed and used annually.

VII. *Proposed Evidence of Change/Benchmarks:*

- Revised *Early On* System Review (EOSR)(Part C monitoring system) model
- Monitoring system data

VIII. *Proposed Timelines and Resources:*

- Public Hearings of the new record review standards by winter 2003
- New process will be distributed and used statewide, spring 2004.

Indicator GS.1 (a): Do the monitoring instruments and procedures used by the LA identify IDEA compliance?

I. Baseline Data/Current Reality:

- The previous monitoring system primarily used data gathered from reviewed Part C files only. Michigan Continuous Improvement Monitoring Process determined there was a need for an enhanced monitoring system that reflects a broader perspective of implementation and compliance.

II. Activities to Achieve Results:

- A State Continuous Improvement Monitoring Process is still in the development and includes:
 - Definition of components of the Michigan CIMP
 - Outline elements of the components
 - Develop a document that includes procedures and processes
 - Facilitate a review by stakeholders
 - Finalize document
 - and hire contractors to review Part C files for compliance.

III. Evidence of Change/Benchmarks:

- Current *Early On* System Review (Part C monitoring system) includes:
 - Part C Records Review
 - Data from data collection contractor
 - Family and service coordinators/providers focus groups

IV. Timelines and Resources:

- State ICC, Interagency Team comprised of staff from Michigan Departments of Education and Department of Community Health, and the Family Independence Agency (Social Services), winter 2003.

V. Explanation and Analysis of Progress (or Slippage):

- *Early On* System Review (Part C monitoring system) under revision

VI. Proposed Future Activities to Achieve Results:

VII. *Proposed Evidence of Change/Benchmarks:*

-The revised *Early On* System Review (Part C monitoring system) includes:

- Desk Data Review Process,
- Focused Groups of Families and Service Coordinators/Providers
- Part C Records Review
- New record review standards
- Data Collection Project data
- Hiring of Contract Record Reviewers

- Public Hearings of the new record review standards, winter 2003

New *Early On* System Review (Part C monitoring system) to be piloted during 2003

VIII. *Proposed Timelines and Resources:*

- New process will be distributed and used statewide, spring 2004

Indicator GS.1 (b): Are deficiencies identified through the State's system for ensuring general supervision corrected in a timely manner?

I. Baseline Data/Current Reality:

- Past EOSR/Part C monitoring findings requested funds to be returned to the Lead Agency
- Past EOSR/Part C monitoring recommended the local early intervention system to receive technical assistance
- 17/18 sites reviewed were required to submit a corrective improvement plan.

II. Activities to Achieve Results

- A State Continuous Improvement Monitoring Process with stated timelines for a response to the Part C monitoring report.

III. Evidence of Change/Benchmarks:

- Receipt of corrective improvement plans from sites after *Early On* System Review (Part C monitoring system) review

IV. Timelines and Resources:

- Completed by State ICC, Interagency Team comprised of staff from Michigan Departments of Education and Community Health, and the Family Independence Agency (Social Services), winter 2003.

V. Explanation and Analysis of Progress (or Slippage):

- Part C monitoring model needs revision will be utilized in 2003

VI. Proposed Future Activities to Achieve Results:

- Public Hearings of the new record review standards by winter 2003.
- The receipt of monitoring reports from contractor monitors
- An annual local self-assessment to collect data and assist with determining compliance, including annual record reviews.

VII. Proposed Evidence of Change/Benchmarks:

- Public Hearings of new *Early On* System Review (Part C monitoring system) standards complete, winter 2003
- The *Early On* System Review (Part C monitoring system) model will be completed, undergone all reviews and in full use by winter 2004.
- Local and state level monitoring reports will provide data to measure compliance.

VIII. Proposed Timelines and Resources:

- New process will be distributed and used statewide, spring 2004
- The Local Self-assessment tool expected to be complete, winter 2003.

Indicator GS.1 (c): Are enforcement actions used when necessary to address persistent deficiencies?

I. Baseline Data/Current Reality:

- Past EOSR/Part C monitoring findings requested funds to be returned to the Lead Agency.
- Past EOSR/Part C monitoring recommended the local early intervention system to receive technical assistance.
- 17/18 sites reviewed were required to submit a corrective improvement plan.

II. Activities to Achieve Results:

- Technical assistance from *Early On* Training and Technical Assistance contractor provided.
- Funds were returned to the state.
- Corrective improvement plans were submitted and reviewed.

III. Evidence of Change/Benchmarks:

- Local areas will indicate improved date after next monitoring cycle.

IV. Timelines and Resources:

- Data collected from various sources annually
- *Early On* Training and Technical Assistance Contractor.

V. Explanation and Analysis of Progress (or Slippage):

- *Early On* System Review (Part C monitoring system) needs revision and enhancement.
- The local self-assessment is still in development. A slight delay occurred to incorporate new data requirements posed by the Part C Annual Performance Report.

VI. Proposed Future Activities to Achieve Results:

- *Early On* Training and Technical Assistance Contractor will hire Part C File Reviewers to review local Part C files, winter 2002
- Local monitors will be trained to do annual local record review.
- A State Continuous Improvement Monitoring Process with stated timelines for a response to the Part C monitoring report.
- An annual local self-assessment to collect data and assist with determining compliance.

VII. Proposed Evidence of Change/Benchmarks:

- Local and state level monitoring reports.

VIII. *Proposed Timelines and Resources:*

- Local self-assessment tool expected to be complete, winter 2003
- Enhanced monitoring system will be in place, winter 2004

****Optional Indicator GS.1 (d): Are systemic issues identified and remediated through the analysis of findings from information and data collected from all available sources, including complaint investigations and due process hearings?**

I. *Baseline Data/Current Reality:*

II. *Activities to Achieve Results:*

III. *Evidence of Change/Benchmarks:*

IV. *Timelines and Resources:*

V. *Explanation and Analysis of Progress (or Slippage):*

VI. *Proposed Future Activities to Achieve Results:*

VII. *Proposed Evidence of Change/Benchmarks:*

VIII. *Proposed Timelines and Resources:*

Indicator GS.1 (e): Are complaint investigations, mediations, and due process hearings and reviews conducted and corrected in a timely manner?

I. *Baseline Data/Current Reality:*

-There was one Part C complaint filed for the reporting period. The complaint was handled within 60 days.

II. *Activities to Achieve Results:*

- Maintain the current process for complaint investigations, mediations, and due process hearings.

III. *Evidence of Change/Benchmarks:*

IV. *Timelines and Resources:*

V. *Explanation and Analysis of Progress (or Slippage):*

VI. *Proposed Future Activities to Achieve Results:*

- Future activities will include release of complaint investigations findings and results to inform the early intervention field.

VII. *Proposed Evidence of Change/Benchmarks:*

Early intervention field awareness of issues and their results

VIII. *Proposed Timelines and Resources:*

Indicator GS.1 (f): Are parents and eligible youth with disabilities aware of and have access to their right to effective systems for parent and child protections?

I. *Baseline Data/Current Reality:*

- Based on the Family Satisfaction Survey:
 - 95.2% feel their family was informed of their rights.

II. *Activities to Achieve Results:*

- Maintain current efforts

III. *Evidence of Change/Benchmarks:*

- Maintain current efforts

IV. *Timelines and Resources:*

- Maintain current efforts

V. *Explanation and Analysis of Progress (or Slippage):*

VI. *Proposed Future Activities to Achieve Results:*

- An update and revised Family Guide Booklets, an *Early On* Rights Brochure, and a new *Early On* Video will be developed to improve outreach to families.

VII. *Proposed Evidence of Change/Benchmarks:*

- Improved data from monitoring and the family satisfaction survey.

VIII. *Proposed Timelines and Resources:*

- Statewide distribution of new materials is anticipated, winter 2003

Component/Desired Result GS.2: Are child find and appropriate and timely services ensured through interagency agreements and assignment of fiscal responsibility?

I. *Baseline Data/Current Reality:*

- The current Interagency Agreement is under revision.

II. *Activities to Achieve Results:*

- Signatory agencies are collaborating on the revision work for the Interagency Agreement.

III. *Evidence of Change/Benchmarks:*

- New agreement is signed

IV. *Timelines and Resources:*

- Ongoing revision work by State Interagency Team comprised of members from the Michigan Departments of Education and Community Health, and the Family Independence Agency

V. *Explanation and Analysis of Progress (or Slippage):*

A new governor and appointed cabinet required orientation to the early intervention system in Michigan.

VI. *Proposed Future Activities to Achieve Results:*

- A draft of the Interagency Agreement to be review by each of signatory agencies
- Each agency will have the document reviewed by its internal legal office. Changes/areas of non-agreement will be negotiated by the signatory agencies.

VII. *Proposed Evidence of Change/Benchmarks:*

- A new and signed agreement
- The new Agreement will be disseminated statewide and discussed at *Early On* System Update meetings.

VIII. *Proposed Timelines and Resources:*

- Interagency Agreement should be signed, winter 2003.
- The *Early On* Training and Technical Assistance Contractor will assist with the *Early On* Systems Update Meetings.

Component/Desired Results GS.5: Do appropriately trained public and private providers, administrators, teachers, paraprofessionals and related service personnel provide service to infants and toddlers with disabilities and their families?

I. Baseline Data/Current Reality:

- Part C uses the provider approval/certification system of the three partner agencies: Michigan Department of Education, Michigan Department of Community Health, and the Family Independence Agency.

II. Activities to Achieve Results:

- Part C will continue to use the current systems for personnel certification.

III. Evidence of Change/Benchmarks:

IV. Timelines and Resources:

- This will be an ongoing process used by Part C.

V. Explanation and Analysis of Progress (or Slippage):

VI. Proposed Future Activities to Achieve Results:

- Trainings for early intervention service providers in early childhood development are planned for the future.

VII. Proposed Evidence of Change/Benchmarks:

- Survey data of early intervention providers will determine the extent of the need for early childhood development training.

VIII. Proposed Timelines and Resources:

- The *Early On* Training and Technical Assistance Contractor will assist in facilitating the early childhood training for the early intervention providers, winter 2004

Other Indicators GS:

I. Baseline Data/Current Reality:

II. Activities to Achieve Results:

III. Evidence of Change/Benchmarks:

IV. *Timelines and Resources:*

V. *Explanation and Analysis of Progress (or Slippage):*

VI. *Proposed Future Activities to Achieve Results:*

VII. *Proposed Evidence of Change/Benchmarks:*

VIII. *Proposed Timelines and Resources:*

Cluster Area: *Comprehensive Public Awareness and Child Find System*

Objective: All infants and toddlers with developmental delays, disabilities and/or who are at-risk are identified, evaluated and referred for services.

Component/Desired Result CC.1: Does the implementation of a comprehensive, coordinated Child Find system result in the identification, evaluation, and assessment of all eligible infants and toddlers?

I. *Baseline Data/Current Reality:*

- Michigan's Child Find snapshot identification rate is 1.78% versus the national standard of 2.1%.
- Michigan's Child Find period rate is 2.53%.

II. *Activities to Achieve Results:*

- Review public awareness materials—ours and from other programs/states.
- Define what is needed now for Michigan.
- Draft/adopt new materials.
- Review by stakeholders, and evaluation of review process.
- Modifications as needed. 6) Final materials printed. 7) Materials distributed.

III. *Evidence of Change/Benchmarks:*

- Evaluation of stakeholder review process will demonstrate increased knowledge.

IV. *Timelines and Resources:*

- A new public awareness campaign was designed, winter 2002.

V. *Explanation and Analysis of Progress (or Slippage):*

- Public Awareness campaign is waiting approval from the MDE Communication Office.

VI. *Proposed Future Activities to Achieve Results:*

- Continue the approval process and implement statewide distribution.

VII. *Proposed Evidence of Change/Benchmarks:*

- Toll-free line survey as to awareness of campaign.

VIII. *Proposed Timelines and Resources:*

- Winter 2003

Indicator CC.1 (a): Is the percentage of eligible infants and toddlers determined eligible for Part C comparable to State and national demographic data for the percentage of infants and toddlers with developmental delays?

I. *Baseline Data/Current Reality:*

- Child identification is 1.78% overall; average for large urban areas is 1.07%.

II. *Activities to Achieve Results:*

- No activities at this time.

III. *Evidence of Change/Benchmarks:*

- No activities at this time.

IV. Timelines and Resources:

- No activities at this time.

V. Explanation and Analysis of Progress (or Slippage):

- No activities at this time.

VI. Proposed Future Activities to Achieve Results:

- Concentrate on large urban areas to improve Child Find data.

VII. Proposed Evidence of Change/Benchmarks:

- Higher child identification rate for urban areas.

VIII. Proposed Timelines and Resources:

- Winter 2004

Indicator CC.1 (b): Is the percentage of eligible infants with disabilities under the age of one that are receiving Part C services comparable with national and state prevalence data?

I. Baseline Data/Current Reality:

- Michigan's current prevalence data for children eligible under the age of one is .97%, above the national prevalence data of 0.93%.

II. Activities to Achieve Results:

- Maintain current efforts.

III. Evidence of Change/Benchmarks:

- Maintain current efforts.

IV. Timelines and Resources:

- Maintain current efforts.

V. Explanation and Analysis of Progress (or Slippage):

- Maintain current, strong relationships with hospitals.

VI. Proposed Future Activities to Achieve Results:

- Maintain current efforts.

VII. Proposed Evidence of Change/Benchmarks:

- Maintain current efforts.

VIII. Proposed Timelines and Resources:

- Maintain current efforts.

Cluster Area: *Family-Centered Services*

Objective: Outcomes for infants and toddlers and their families are enhanced by family centered supports and systems of services.

Component/Desired Result CF: Do family supports, services and resources increase the family's capacity to enhance outcomes for infants and toddlers and their families?

I. Baseline Data/Current Reality:

- Family surveys, conducted annually by the Evaluation Project contractor since 1994, have provided status and trend information on family responses concerning the services from their local service area.
- Items related to family satisfaction have shown a slow but steady annual improvement.
- In general, families report high levels of satisfaction with services received from their local Service Area.
 - 84.9% of respondents reported that the services received were extremely helpful.
 - 76.9 of respondents reported that *Early On* was "Excellent/Good" in improving the quality of family life.
 - 81.9% of respondents reported that *Early On* was "Excellent/Good" in improving the family's ability to care for their child.
 - 87.1% of the respondents reported "Somewhat/Very Satisfied" with their service coordination.
 - 86.4% of the respondents reported their child's needs were being heard.

II. Activities to Achieve Results:

- Reorganization of the CSPD Contractor in 2001 created a cadre of professional trainers who provide local training and technical assistance and regional workshops for parents and staff.
- Reorganization of the Public Awareness / Information Referral and Parent Leadership Project Contractors in 2002.
- Establishment of focus groups of parents, service coordinators and LICC members as part of the *Early On* System Review (Part C monitoring system).
- Re-establishment of a Professional Pre-service Training contract for the development and implementation of courses and curricular materials for undergraduate human services candidates.

III. Evidence of Change/Benchmarks:

- There has not been sufficient history to assess these changes except anecdotally.
- Family survey data indicates an increase in family satisfaction.

IV. *Timelines and Resources:*

- Focus groups began fall 2002
- *Early On* contractors.

V. *Explanation and Analysis of Progress (or Slippage):*

- Limited preliminary anecdotal and follow-up surveys of contractor activities have been used to adjust contractor activities.

VI. *Proposed Future Activities to Achieve Results:*

- Stay with the changes currently in force and assess their effects.

VII. *Proposed Evidence of Change/Benchmarks:*

- Stay with the evaluation systems in place and review the accumulated information as it is complied.

VIII. *Proposed Timelines and Resources:*

- The annual September SICC retreat assesses progress and establishes priorities for the following year.

Other Indicator CF:

I. *Baseline Data/Current Reality:*

II. *Activities to Achieve Results:*

III. *Evidence of Change/Benchmarks:*

IV. *Timelines and Resources:*

V. *Explanation and Analysis of Progress (or Slippage):*

VI. *Proposed Future Activities to Achieve Results:*

VII. *Proposed Evidence of Change/Benchmarks:*

VIII. *Proposed Timelines and Resources:*

Cluster Area: *Early Intervention Services in Natural Environments*

Objective: Eligible infants and toddlers and their families receive early intervention services (EIS) in natural environments (NE) appropriate for the child.

Component/Desired Result CE.1: Do all families have access to a Service Coordinator that facilitates ongoing, timely early intervention services in natural environments?

I. *Baseline Data/Current Reality:*

- Current family survey information indicate:
 - 66.7% state they had a service coordinator
 - 14.3% did not know if they had a service coordinator
- 89.9% are satisfied with the service coordination their family received
- 93.2% feel that the person helping them and their child is well trained and experienced

II. *Activities to Achieve Results:*

- Investigate various guides / “best practice” information for service coordination
- Continued use of information from our evaluation contractor
- Use family training / workshops to clarify what the service coordinator role is and what a natural environment means to families
- Use information from *Early On* System Review (Part C monitoring system) findings and local data reviews to do technical assistance

III. *Evidence of Change/Benchmarks:*

- Continued improvement on evaluation results from family survey
- Continued improvement on *Early On* System Review (Part C monitoring system) findings and local data reviews

IV. *Timelines and Resources:*

- Targeted technical assistance to areas following *Early On* System Review (Part C monitoring system) by technical assistance contractor, ongoing
- SICC subcommittee begins development of New Guide to Natural Environments, 2002

V. *Explanation and Analysis of Progress (or Slippage):*

- Targeted technical assistance to areas following *Early On* System Review (Part C monitoring system) by technical assistance contractor
- Workshops for families about *Early On* will help improve knowledge of the terms used in Part C

VI. *Proposed Future Activities to Achieve Results:*

- Distribution and use of updated *Early On* family guidebook
- New family video about *Early On* to be completed by contractor
- Creation and distribution of Guide to Natural Environments
- Service Coordinator guideline model completed
- *Early On* System Review (Part C monitoring model) revised

VII. *Proposed Evidence of Change/Benchmarks:*

- Continued improvement on evaluation results from family survey
- Continued improvement on *Early On* System Review findings and local data reviews

VIII. *Proposed Timelines and Resources:*

- Revised *Early On* System Review piloted, 2003
- Distribution of new family video for information / training, fall 2003
- Distribution of Guide to Natural Environments out to field, fall 2003
- Service Coordinator document completed, winter 2003

Component/Desired Result CE.2: Does the evaluation and assessment of child and family needs lead to identification of all child needs, and the family needs related to enhancing the development of the child?

I. *Baseline Data/Current Reality:*

- Current family survey information indicate:
 - 66.2% of services took into account entire family
 - 82.3% services received helped improve their ability to care for their child
 - 90.9% overall were satisfied with families most recent IFSP
 - 82.6% felt the IFSP is keeping up with child's changing needs
 - 94.9% feel child's service coordinator understood child's needs

II. *Activities to Achieve Results:*

- Continued use and revision of family survey
- Continued review of data both from survey and from focus groups, held prior to an *Early On* System Review (Part C monitoring system)
- Revised service coordinator training by technical assistance contractor

III. *Evidence of Change/Benchmarks:*

- Improvement in survey results, more families feel Part C has aided them in their ability to enhance the development of their child

IV. *Timelines and Resources:*

- Improved data on 2003 family survey
- Results from focus groups prior to an *Early On* System Review (Part C monitoring system) indicate improvement

V. *Explanation and Analysis of Progress (or Slippage):*

- Continued flow of information to field and to families is helping make improvements
- Evaluation of family surveys will show improvement

VI. *Proposed Future Activities to Achieve Results:*

- The *Early On* Technical Assistance Contractor will review and develop a new document that clearly defines criteria and expectations of an evaluation
 - Review by stakeholders (includes families)
 - Modify based on review
 - Publish and distribute document
- Development of a family video will help increase awareness of *Early On* services

VII. *Proposed Evidence of Change/Benchmarks:*

- *Early On* System Review (Part C monitoring system) will show improved and appropriate use of evaluations and complete evaluations
- Service Coordinator survey information obtained from our evaluation contractor will indicate an increased knowledge of evaluation / assessments and their use

VIII. *Proposed Timelines and Resources:*

- The *Early On* Technical Assistance contractor will research and develop evaluation document 2003-2004
- Distribution of new family video for information / training, fall 2003

Component/Desired Results CE.3: Are appropriate early intervention services in natural environments and informal supports meeting the unique needs of eligible infants and toddlers and their families?

I. *Baseline Data/Current Reality:*

- Current family survey information indicate:
 - 83.2% believe services received from Part C helped improve their ability to care for their child
 - 82.7% of children receive services in home or wherever the child spends most of their time
 - 91.7% feel that information from them is used to improve services for their child

II. *Activities to Achieve Results:*

- Training / workshop material to be developed by the *Early On* Technical Assistance contractor to work with service coordinators on providing services in the natural environment
- Training / workshops offered to families for *Early On* 101

III. *Evidence of Change/Benchmarks:*

- Improved data on 2003 family survey

IV. *Timelines and Resources:*

- *Early On* Technical Assistance Contractor held 2 full day trainings for service coordinators during the fall 2002
- *Early On* Technical Assistance Contractor held workshops on IFSP outcome development based on NE and the needs of the child / family

V. *Explanation and Analysis of Progress (or Slippage):*

- Continued Positive results

VI. *Proposed Future Activities to Achieve Results:*

- Future training and technical assistance will assist providers in improving their family assessment skills
- Create new Guide to Natural Environments
- *Early On* Technical Assistance Contractor will hold 2 full day trainings for service coordinators during the winter 2003
- Development of family video will help increase awareness of *Early On* services

VII. *Proposed Evidence of Change/Benchmarks:*

- New Guide to Natural Environments completed
- Data from evaluation project family surveys
- *Early On* System Review (Part C monitoring system) data

VIII. *Proposed Timelines and Resources:*

- Distribution of Guide to Natural Environments out to field, fall 2003
- Distribution of new family video for information / training, fall 2003

Indicator CE.3 (a): What percentage of children are receiving age-appropriate services primarily in home, community-based settings, and in programs designed for typically developing peers?

I. *Baseline Data/Current Reality:*

- Focused Monitoring Data from our December 1, 2000 count shows
 - 77% receive services in natural environments
 - .47% receive services with typically developing peers
 - 77% receive services in their home
- Current family survey information indicate:
 - 74.7% receive services directly in the home

II. *Activities to Achieve Results:*

- Training and technical assistance for field on implementing EIS in the NE

III. *Evidence of Change/Benchmarks:*

- Improvement on family survey results

IV. *Timelines and Resources:*

- 2002 Family Survey
- 2002 Data Report

V. *Explanation and Analysis of Progress (or Slippage):*

- As data from all sources was analyzed. It was determined more needed to be done in the area of EIS in the NE

VI. *Proposed Future Activities to Achieve Results:*

- Create new Guide to Natural Environments
- Development of family video will help increase awareness of *Early On*
- Revision of *Early On* System Review (Part C monitoring system) process

VII. *Proposed Evidence of Change/Benchmarks:*

- Data from family survey evaluation, 2003
- *Early On* System Review (Part C monitoring system) data
- Local self-assessment pilot data

VIII. *Proposed Timelines and Resources:*

- Guide to Natural Environments to field, fall 2003
- Distribution of family video for information / training, fall 2003
- *Early On* System Review (Part C monitoring system) piloted in 2003

Indicator CE.3 (b): What percentage of children participating in the Part C program demonstrate improved and sustained functional abilities? (cognitive development; physical development, including vision and hearing; communication development; social or emotional development; and adaptive development.)

I. *Baseline Data/Current Reality:*

- Current family survey information indicate:
 - 81.3% agree *Early On* has had some effect on their child
 - 78.3% state *Early On* has “remedied” their child
 - 82.6% agree that IFSP keeps up with child’s changing needs
 - 91.7% feel information from the family is used to improve services
- 2.9% feel *Early On* has not really helped their child at all

II. *Activities to Achieve Results:*

- *Early On* System Review (Part C monitoring system) continues to check assessments / evaluations in all functional areas
- Continued, updated training by technical assistance contractor on assessment in all functional areas

III. *Evidence of Change/Benchmarks:*

- Improved *Early On* System Review (Part C monitoring system) data
- Improved family survey results

IV. *Timelines and Resources:*

- *Early On* State Interagency Team, ongoing
- Technical assistance contractor, ongoing

V. *Explanation and Analysis of Progress (or Slippage):*

- As data from all sources was analyzed. It was determined that the *Early On* System Review (Part C monitoring system) needed revision to build capacity

VI. *Proposed Future Activities to Achieve Results:*

- Redesign *Early On* System Review (Part C monitoring system)
- Hire outside monitoring reviewers
- Design standards for the *Early On* System Review process (Part C monitoring system)
- Technical assistance to local service areas regarding how to measure and document improved and sustained functional abilities

VII. *Proposed Evidence of Change/Benchmarks:*

- *Early On* System Review (Part C monitoring system) revised and ready to pilot

VIII. *Proposed Timelines and Resources:*

- *Early On* System Review (Part C monitoring system) piloted in 2003

Indicator CE.3 (c): What percentage of children and their families receive all the services identified on their IFSP?

I. *Baseline Data/Current Reality:*

- No data at this time

II. *Activities to Achieve Results:*

- No data at this time

III. *Evidence of Change/Benchmarks:*

- No data at this time

IV. *Timelines and Resources:*

- No data at this time

V. *Explanation and Analysis of Progress (or Slippage):*

- No data at this time

VI. *Proposed Future Activities to Achieve Results:*

- Local self-assessment document will address this component
- Family survey revised to address this issue
- Survey % of families during *Early On* System Review (Part C monitoring system) if they received services listed on IFSP

VII. *Proposed Evidence of Change/Benchmarks:*

- Data to report on this Indicator

VIII. *Proposed Timelines and Resources:*

- Data to report on this indicator

Other Indicator CE:

I. *Baseline Data/Current Reality:*

II. *Activities to Achieve Results:*

III. *Evidence of Change/Benchmarks:*

IV. *Timelines and Resources:*

V. *Explanation and Analysis of Progress (or Slippage):*

VI. *Proposed Future Activities to Achieve Results:*

VII. *Proposed Evidence of Change/Benchmarks:*

VIII. *Proposed Timelines and Resources:*

Cluster Area: *Early Childhood Transition*

Objective: Transition planning results in needed supports and services available and provided, as appropriate, to a child and the child's family when the child exits Part C.

Component/Desired Result C/BT.1: Do all children exiting Part C receive the services they need by their third birthday?

I. *Baseline Data/Current Reality:*

- According to data from the Evaluation Project and the Data Collection Project Contractors:
 - 47.7 % of families interviewed said they had a timely transition
 - 70.4 % of families reported having a transition IFSP
 - 77.9 % of families reported having enough time to explore options
 - 80.4 % of families reported having enough information about options

II. *Activities to Achieve Results:*

- A State ICC Document, Standards for Transition, has been in place since 1995.
- *Early On* contractors provided training and technical assistance on transition information.

III. *Evidence of Change/Benchmarks:*

- As data is collected from the Evaluation Project and Data Collection Project Contractors, improvements are looked for.

IV. *Timelines and Resources:*

- *Early On* Training and Technical Assistance contractor, State ICC, State Interagency Team consisting of staff from Michigan Department of Education, Community Mental Health, and Family Independence Agency (social services); ongoing

V. *Explanation and Analysis of Progress (or Slippage):*

- A State Continuous Improvement Monitoring Process is ongoing. As data from all sources was analyzed, it was determined more needed to be done in the area of transition.

VI. *Proposed Future Activities to Achieve Results:*

- Part C to Part B Transition Standards document will be developed to provide guidance on transition.
- An updated *Early On* Family Guidebook, including the section on Transition will be distributed
- The Transition Guide, which will replace the State ICC document Standards for Transition, is being finalized. The Guide is designed for *Early On* personnel who will be working with children and families. It will explain the process of transition as well as list the federal requirements.

VII. *Proposed Evidence of Change/Benchmarks:*

- Data will be reviewed from all available sources, as listed above, including *Early On* System Review (Part C Monitoring System) data

VIII. *Proposed Timelines and Resources:*

- New Part C to Part B Transition Standards document was distributed, fall 2002
- The updated *Early On* Family Guidebook will be distributed, fall 2003
- Transition Guide for providers will be distributed, fall 2003

Indicator C/BT.1 (a): Are all children eligible for Part B services receiving special education and related services by their third birthday?

I. *Baseline Data/Current Reality:*

- According to data from The Data Collection Project Contractor:
 - 65.6% of children in *Early On* exited at age 3
 - 6.9% of children exited when they were no longer eligible for *Early On*
 - Of three year olds that exited, 61.4% were Part B eligible and transferred into special education
 - Of three year olds that exited, 38.5 % were not Part B eligible for special education
 - Of that 38.5 % that were not Part B eligible, 78.3% of families felt that *Early On* had “remedied” their child’s disability
 - 46 of 57 ISD’s reported that children exited by reason of ineligibility before age 3

II. *Activities to Achieve Results:*

- A State ICC Document, Standards for Transition, has been in place since 1995.
- Training and Technical Assistance is provided by *Early On* contractors.

III. *Evidence of Change/Benchmarks:*

- As data is collected from The Evaluation Project and the Data Collection Project Contractors, improvements are looked for.

IV. *Timelines and Resources:*

- *Early On* Training and Technical Assistance contractor, State ICC, State Interagency Team consisting of staff from Michigan Department of Education, Community Mental Health, and Family Independence Agency (social services)

V. *Explanation and Analysis of Progress (or Slippage):*

- A State Continuous Improvement Monitoring Process is ongoing. As data from all sources was analyzed, it was determined more needed to be done in the area of transition.

VI. *Proposed Future Activities to Achieve Results:*

- New Part C to Part B Transition Standards document will provide guidance on transition.
- The updated *Early On* Family Guidebook, including the section on Transition will be distributed
- The Transition Guide, which will replace the State ICC document Standards for Transition, is being finalized. The Guide is designed for *Early On* personnel who will be working with children and families. It will explain the process of transition as well as list the federal requirements.
- A local self assessment tool is being developed to be used by local service areas annually. The tool will include indicators and rely on the use of community assets to utilize all available program options for children.

VII. *Proposed Evidence of Change/Benchmarks:*

- Data will be reviewed from all available sources, as listed above, including *Early On* System Review (Part C Monitoring System) data.

VIII. *Proposed Timelines and Resources:*

- New Part C to Part B Transition Standards document was distributed, fall 2002.
- The updated *Early On* Family Guidebook will be distributed, fall 2003.
- The Transition Guide will be distributed to *Early On* personnel, fall 2003.
- The local self assessment tool is expected to be completed, winter 2003.

****Optional Indicator C/BT.1 (b): Are all children not eligible for services under Part B receiving other appropriate services by their third birthday?**

I. *Baseline Data/Current Reality:*

- According to data from The Evaluation Project and The Data Collection Project Contractors:
 - Of three year olds that exited, 61.4% were eligible and transferred into special education
 - Of three year olds that exited, 38.5 % were not eligible for special education
 - Children eligible for Part C but not Part B services, receive an average of 6.0 services while in *Early On*. Once they transition out, they receive an average of 0.9 services.
- According to Evaluation Project Data from the *Early On* Service Coordinator survey, transition works much better for children who are eligible for Part B services. They reported that there are very few options for Part C only children who are leaving *Early On*. Most agreed that Early Head Start and similar programs had a limited number of openings, and playgroups were the only option for Part C children at several sites.

II. *Activities to Achieve Results:*

- A State ICC Document, Standards for Transition, has been in place since 1995.
- Training and Technical Assistance is provided by *Early On* contractors.

III. *Evidence of Change/Benchmarks:*

- As data is collected from The Evaluation Project and the Data Collection Project Contractors, improvements are looked for.

IV. *Timelines and Resources:*

- *Early On* Training and Technical Assistance contractor, State ICC, State Interagency Team consisting of staff from Michigan Department of Education, Community Mental Health, and Family Independence Agency (social services)

V. *Explanation and Analysis of Progress (or Slippage):*

- A State Continuous Improvement Monitoring Process is ongoing. As data from all sources was analyzed, it was determined more needed to be done in the area of transition.

VI. *Proposed Future Activities to Achieve Results:*

- New Part C to Part B Transition Standards document will provide guidance on transition.
- Part C to Part B transition standards will be developed for children not eligible for Part B.
- Transition Guidelines from preschool to Kindergarten will be developed.
- The updated *Early On* Family Guidebook, including the section on Transition will be distributed
- The Transition Guide, which will replace the State ICC document Standards for Transition, is being finalized. The Guide is designed for *Early On* personnel who will be working with children and families. It will explain the process of transition as well as list the federal requirements.
- A local self assessment tool is being developed to be used by local service areas annually. The tool will include indicators and rely on the use of community assets to utilize all available program options for children.

VII. *Proposed Evidence of Change/Benchmarks:*

- Data will be reviewed from all available sources, as listed above, including *Early On* System Review (Part C Monitoring System) data.

VIII. *Proposed Timelines and Resources:*

- Part C to Part B Transition Standards document was distributed, fall 2002.
- Part C Transition Standards for children not eligible for Part B will be developed, winter 2003.
- Transition Guidelines from preschool to Kindergarten will be developed, winter 2004.
- The *Early On* Family Guidebook will be distributed, fall 2003.
- The Transition Guide will be distributed to *Early On* personnel, fall 2003.
- The local self assessment tool is expected to be completed, winter 2003.

****Optional Indicator C/BT.1 (c): What is the percentage of children leaving Part C services to Part B services placed in inclusive preschool or other settings?**

I. *Baseline Data/Current Reality:*

- According to Evaluation Project data from the Service Coordinator survey:
 - 35.8% of service coordinators were in agreement that children transitioning from *Early On* to Part B were placed in inclusive preschool settings.

II. *Activities to Achieve Results:*

- A State ICC Document, Standards for Transition, has been in place since 1995.
- Training and Technical Assistance is provided by *Early On* contractors.

III. *Evidence of Change/Benchmarks:*

- As data is collected from The Evaluation Project and the Data Collection Project Contractors, improvements are looked for.

IV. *Timelines and Resources:*

- *Early On* Training and Technical Assistance contractors, SICC State Interagency Team consisting of staff from Michigan Department of Education, Community Mental Health, and Family Independence Agency (social services)

V. *Explanation and Analysis of Progress (or Slippage):*

- A State Continuous Improvement Monitoring Process is ongoing. As data from all sources was analyzed, it was determined more needed to be done in the area of transition.

VI. *Proposed Future Activities to Achieve Results:*

- New Part C to Part B Transition Standards document will provide guidance on transition.
- Part C transition standards will be developed for children not eligible for Part B.
- Transition Guidelines from preschool to Kindergarten will be developed.
- The updated *Early On* Family Guidebook, including the section on Transition will be distributed
- The Transition Guide, which will replace the State ICC document Standards for Transition, is being finalized. The Guide is designed for *Early On* personnel who will be working with children and families. It will explain the process of transition as well as list the federal requirements.
- A local self assessment tool is being developed to be used by local service areas annually. The tool will include indicators and rely on the use of community assets to utilize all available program options for children.

VII. *Proposed Evidence of Change/Benchmarks:*

- Data will be reviewed from all available sources, as listed above, including *Early On* System Review (Part C Monitoring System) data.

VIII. *Proposed Timelines and Resources:*

- New Part C to Part B Transition Standards document was distributed, fall 2002.
- Part C Transition Standards for children not eligible for Part B will be developed, winter 2003.
- Transition Guidelines from preschool to Kindergarten will be developed, winter 2004.
- The updated *Early On* Family Guidebook will be distributed, fall 2003.
- The Transition Guide will be distributed to *Early On* personnel, fall 2003.
- The local self assessment tool is expected to be completed, winter 2003.

Michigan

State

July 1, 2001 – September 30, 2002
 Reporting Period

Table 2
Procedural Safeguards
Complaints, Mediations, and Due Process Hearings
 (Add Rows as Needed)

Activity Identifier (Tracking Number, e.g., 01/02-17)	Date of Receipt in the Lead Agency	Date Final Copy of Decision Provided to Disputant(s)	Issues (Optional)	Resulting Findings/Decisions (Optional)	As Needed, Corrective Actions to Achieve Compliance (Optional)
Complaints					
#C-4680-01	5/20/01	7/2/01	Duration of services	Violation found	Review Part C system to be consistent with requirements
Mediations					
Due Process Hearings					

Michigan

July 1, 2001-September 30, 2002

State

Reporting Period

Table 3

**ALL SOURCES OF FUNDING FOR EARLY INTERVENTION SERVICES:
IDENTIFICATION AND COORDINATION OF RESOURCES**

Funding Sources and Supports During the Reporting Period					
Sources of Funding	Amount of Funding	In-Kind Contribution	Services and/or Activities Supported by Each Source	Barriers to Accessing Funds	Comments
Federal Part C	\$12,303,461		Early intervention services for children with developmental delay or established condition		
Federal* (Specify)					
Mental Health Paid by Medicaid	\$1,746,204		Mental Health Services for children 0-3 and their families		Some services provided are not captured by Part C Data Collection.

* Be sure to include all sources of Federal, State, and/or local programs, including: Maternal & Child Health (Title V), Medicaid, Developmental Disabilities, Head Start, TriCare, Part B, etc.

Funding Sources and Supports During the Reporting Period

Sources of Funding	Amount of Funding	In-Kind Contribution	Services and/or Activities Supported by Each Source	Barriers to Accessing Funds	Comments
State* (Specify)					
Education	\$10,424,590		Early intervention services for children meeting the criterion of at least 50% developmental delay.		
Local* (Specify)					
Private Insurance, Fees					
Other(s) Non-Federal (Specify)					

Funding Sources and Supports During the Reporting Period

Sources of Funding	Amount of Funding	In-Kind Contribution	Services and/or Activities Supported by Each Source	Barriers to Accessing Funds	Comments
Total Early Intervention Support	\$24,474,255				